

Jane Turner, Recorder

Glenda Wallpe, Deputy

Fee Schedule

Accept check or cash only

Benton County Recorder
706 E. 5th St - Suite 24
Fowler IN 47944
Phone: 765/884-1630
Fax: 765/884-2013

CERTIFIED COPIES OF DOCUMENTS 5.00
 PLUS \$1 .00 per page for copies

PHOTOGRAPHIC COPIES, per page 1.00
 Copies larger than 8.5"x 14" per page 2.00

DEEDS **
 Not exceeding 8.5"x 14" 17.00*
 Each additional page, not exceeding 8.5"x 14" 2.00

MORTGAGES
 Not exceeding 8.5"x 14" 14.00*
 Each additional page, not exceeding 8.5"x 14" 2.00

AFFIDAVITS/OTHER DOCUMENTS
 Not exceeding 8.5"x 14" 11.00*
 Each additional page, not exceeding 8.5"x 14" 2.00

RELEASE/PARTIAL RELEASE/ASSIGNMENT
 Not exceeding 8.5"x 14" 12.00
 Each Additional page, not exceeding 8.5"x 14" 2.00

ANY DOCUMENT EXCEEDING 8.5"X 14" 20.00*
 Each additional page, not exceeding 8.5"x 14" 5.00

MECHANICS LIEN
 With one first class mailing 11.00
 Each additional page and or mailing 2.00

***ADDITIONAL FEES MAY BE ADDED FOR:**
 EACH CROSS REFERENCE of a recorded document 1.00

EACH NON-CONFORMING PAGE I.C. 36-2-11-16.5
 Documents must be no longer than 8.5"x 14", be 10-pt. type on white paper of at least 20-lb. weight (no permanently bound or continuous forms), and have margins of at least 2" on top and bottom of first and last pages with 1/2 " side margins and all other pages have at least 1/2 " on top, bottom and each side. 1.00
 Exempt: Will, Court Doc, Writs, Death Cert, Plat & Survey

UNIFORM COMMERCIAL CODES
 2 pages or less 9.00
 3 pages or more 4.00 Extra

Information Request 10.00
 Each additional name 5.00

NOTE: A stamped, self addressed envelope needs to be included with the documents you wish to be recorded.

** I.C. 36-2-9-18 and County Ordinance No. 89-7 Plat Book Maintenance Fund

PLEASE NOTE: Beginning 7-01-2001, all financing statements involving personal property are to be filed at the Indiana Secretary of State's Office. Failure to file in the proper office may affect the perfection of the filing. Beginning 7-01-2006, all remaining financing statements covering consumer goods on file at the county level lapse.

ESSENTIAL RECORDING REQUIREMENTS
 Indiana Code 36-2-11-16

Acknowledgements: To entitle any conveyance, mortgage, or instrument of writing to be recorded

Legibility of Names: Typed or printed under each signature exactly as signed.

Name of Person Preparing Instrument ***

Notarized Documents: Requires county residence of notary, printed name of notary and commission expiration date.

Affirmation Statement: ***

Endorsement by Auditor on all Deeds/Contracts for Taxation I.C. 36-2-11-14

Release of Satisfaction of Liens: May be executed by President, Vice-President, Cashier, Secretary, Treasurer, General Manager or Attorney-in-Fact only.

***Beginning July 1, 2006

The County Recorders in the State of Indiana will no longer accept for recordation a document that contains a SSN, unless the SSN is required by law to be on the document. Exceptions to this rule are instruments executed before 7-1-1959, Judgments, Court Orders, Writs, Wills, Death Certificates, Federal Tax Liens, Federal Tax Lien releases, UCC's and instruments prepared or acknowledged outside Indiana.

The **affirmation** should be placed under the **prepared by** statement. Any document that must by statute have a prepared by statement must also have the affirmation statement listed in I.C. 36-2-11-15 (d).

"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law.
Name _____ Typed or printed _____ .

Blanket Documents are NOT accepted.